

**FRANKFORT PARK DISTRICT  
BOARD OF COMMISSONERS MONTHLY MEETING  
TUESDAY, NOVEMBER 14, 2006  
140 OAK STREET, FRANKFORT IL 60423**

**CALL TO ORDER**

President Romani called the meeting to order 6:32 p.m.

**ROLL CALL**

Tom Barz

Mel Romani

Paul Shaffer – absent - arrived at 6:34 p.m.

Dan Smith – absent – arrived at 6:37 p.m.

Lori Stanevicius

Dean Vaundry

Jason Walsh

Jeff Boubelik, Director

Joel DeTella, Attorney

The Pledge of Allegiance was said.

**MOTION TO APPROVE MINUTES.**

**M2006-94**

Commissioner Barz made a motion to approve the minutes of the October 10, 2006 Board of Commissioner's meeting. Seconded by Commissioner Stanevicius.

Passed on voice vote.

**MOTION TO APPROVE PAYABLES.**

**M2006-95**

Commissioner Stanevicius made a motion to approve payables in the amount of \$138,129.51. Seconded by Commissioner Barz.

There was some discussion.

A role call vote was taken.

Aye: 7

Nay: 0

Abstain: 0

Motion carried: 7-0-0

## **CITIZEN COMMENTS**

None present.

## **ST. FRANCIS REPORT**

### **Community Needs Assessment Report – Part III**

Report prepared by:

Micah Kirstein

Michael Smith

Patricia Panagiotopolous

Sherry Lewis

Eric Lawherd

Bonnie Covelli – Business Center Director

Ronald Dodd - Administrator

This draft report summarizes all the analyzed information from the focus groups held during the summer and the mail out survey. The final report will be complete by December 1<sup>st</sup>. The survey was mailed to every resident of Frankfort. The survey information has been compiled by the students listed above. The students reviewed the data, analyzed the information and tabulated the objectives. There is definite measurable value to the survey. Ms. Covelli will return in January to answer any questions there may be on the report.

## **PRESIDENTS REPORT**

- The building at Jackson Creek Park is almost complete. The pavilion location is marked out and the shell is waiting to be installed.
- The areas of placement for the concession stands at Commissioners Park have run into topographical problems. We relocated them to suitable locations.
- Thank you for the plant you gave in sympathy to my family with the passing of my mother.

## **SPECIAL RECREATION**

We raised \$3000.00 with the football raffle.

I have a copy of our audit if you would like to read it.

## **BUILDINGS & GROUNDS**

### **MOTION TO APPROVE THE LEE WARNER EXCAVATING BID FOR STONE PARKING LOT AT COMMISSIONERS PARK** **M2006-96**

Commissioner Shaffer made a motion to approve the Lee Warner Excavating bid in the amount of \$13,985.00 for the stone parking lot at Commissioners Park. Seconded by Commissioner Walsh.

There was some discussion.

A roll call vote was taken.

Aye: 7

Nay: 0

Abstain: 0

Motion carried: 7-0-0

### **DISCUSSION OF FRANKFORT BOYS BASEBALL FENCING BILL AND SCOREBOARD INSTALLATION**

Frankfort Boy's Baseball has asked us to split the costs for the installation of new fencing and a backstop at field B. The work has already been completed and now we are being approached to pay 50% of the bill. We have shared costs with Boys Baseball on previous occasions. Protocol rules need to be established with each organization that make use of our parks that they must approach us first with additions and/or changes made in and to our parks prior to any work commencing whether paid for in part by the Board or even when donated entirely to our parks. It is the Park Boards responsibility to monitor how the Park District tax dollars are spent. The Park District budget is set yearly and all funds are allocated, any items that are above and beyond will not have funds available. Each organization will be given a letter on an annual basis on what the procedures are for requesting assistance in funding their projects.

All scoreboards should look alike in each of the fields in Commissioners Park. We will ask Mike Lemons to come to the next meeting to share his research and bring us different options and types of scoreboards to choose from.

## **FINANCING**

### **MOTION TO APPROVE THE 2005-06 ANNUAL AUDIT AND FILE WITH THE COUNTY AND STATE**

**M2006-97**

Commissioner Smith made a motion to approve the 2005-2006 Annual Audit and file with the County and State. Seconded by Commissioner Walsh.

A role call vote was taken.

Aye: 7

Nay: 0

Abstain: 0

Motion carried: 7-0-0

## **PLANNING**

No report.

## **STAFF REPORTS**

Please read the report included in your packets.

## **EXECUTIVE DIRECTORS REPORT**

- Our developer donation checks are beginning to decline.
- The Village of Frankfort is not currently moving forward with their building addition or the parking lot portion of the remodeled Main Park. I will request a meeting with the Village to verify their intentions. Also the light poles have been relocated and placed around the Main Park parking area to light the winter ice skating area.
- There is a letter in your packet that was sent to Mayor Holland about Michelle Bingham Park. This park is used by Girls Softball and Lincoln Way Soccer also uses this park extensively. We would like to have the Village deed over this park to the Park District. There are some concerns about the condition of the park. The Mayor responded that this is not a good time to request it. The Village is in negotiations with a developer that will be putting a park adjacent to Michelle Bingham Park and is thinking of bringing the two parks in line with each other. This can be approached again at a later date when more information is available.
- The stone fireplace at Main Park will be systematically dismantled and reused at the new pavilion location.

- An idea has been formed to create a special needs park for children that are handicapped. The closest park that is for children with special needs is located in the Mt. Greenwood area. This park would incorporate a White Sox “Field of Dreams”. A field for softball and baseball specifically designed to enable all handicapped children to participate in the sport. This park would also have other games and equipment designed with their needs in mind. Frankfort is an ideal location for this park. Primarily because the Special Education 843 Co-op is now located in the former Chelsea school building. There is a large area behind the building to have such a park. This park would be used by all the children from the 843 co-op and its feeder areas. This project would be a huge undertaking and securing funding would be the primary need. This will require the cooperation and commitment from several entities. The project would encompass several local Village Governments, all the elementary schools that feed into the Lincoln Way School District as well as the high schools. The parties to be involved have been approached with the idea so they may begin the process of making this future park a reality. Feed back has been slow and hesitant.

### **OPERATIONS & MAINTENANCE REPORT**

No report.

### **RECREATION**

No report.

### **ATHLETIC REPORT/SPECIAL EVENTS REPORT**

No report.

### **PRESCHOOL/PRARIE CARE REPORT**

No report.

### **ATTORNEYS REPORT**

Electronic teleconferencing goes into effect January 1<sup>st</sup>.

Remember pizza will be provided after next months meeting by Mr. Izzo.

### **COMMISSIONERS COMMENTS**

Mr. Walsh:

- The information signs at Main Park look good.

Mr. Shaffer: No comment.

Mr. Vaundry: No comment.

Mrs. Stanevicius:

- Where are we with the set backs for the maintenance garage for the building addition?
- There are packages of old concrete sitting on a pallet in the South Parking lot at Main Park. Please have it removed.
- LWE youth 10 girls soccer team took first place in their division.

Mr. Smith: No comment.

Mr. Barz:

- We met with Viola Woods developers about the property near the Northwoods Restaurant. We would like see if this parcel could go back to the Village of Frankfort and then have them deed it back to us.
- I spoke with Flaherty and Weber Builders about their development. They are talking about putting a water tower in the southwest corner. They would no longer have property to donate to the Park District and are talking about cash in lieu of property.
- The skate rink will be ready to be filled after Thanksgiving. Let's hope for some cold weather.
- We also need to have a discussion about the sculpture garden at the next committee meeting.
- The new web site is coming along well and will be very nice upon completion.
- Have we progressed with improving the soccer program? The program is going to be split up so that there are smaller groups next season.
- If you are interested in attending the State Conference at the end of January, please see Jeff.

**MOTION TO ADJOURN THE NOVEMBER 14, 2006 PARK BOARD MEETING.**  
**M2006-98**

At 8: 37 p.m. Commissioner Walsh made a motion to adjourn the November 14, 2006 Park Board Meeting. Seconded by Commissioner Vaundry.

Passed by voice vote.

Respectfully Submitted,

*Carolynn Kloese*

Carolynn Kloese  
Secretary